

TERMS OF REFERENCE AS THE WESTERN/SOUTHERN AFRICA FOCAL POINT ORGANIZATION FOR THE CRG ANGLOPHONE AFRICA REGIONAL COMMUNICATION AND COORDINATION PLATFORM

INTRODUCTION

EANNASO is a regional network that brings together national networks of civil society and community groups in seven eastern Africa countries. EANNASO aims at empowering civil society (CS) and community groups (CG) to effectively contribute to their national HIV, TB and other health related responses. EANNASO does this through strengthening institutional and programmatic capacities, promoting networking and sharing of experiences and best practices and creating a conducive policy and legal environment.

In September 2017, EANNASO was re-selected to host the Civil Society and Community Groups Regional Coordination and Communication Platform for Anglophone Africa (Anglophone CRG Platform) for the period 2017 – 2020 covering 25 countries including; Angola, Botswana, Eritrea, Ethiopia, Gambia, Ghana, Guinea Bissau, Kenya, Lesotho, Liberia, Malawi, Mozambique, Namibia, Nigeria, Rwanda, Sierra Leone, Somalia, South Africa, South Sudan, Swaziland, Tanzania, Uganda, Zambia, Zanzibar and Zimbabwe. Through its work as the Anglophone Africa Platform, EANNASO is working closely with the GF CRG Strategic Initiative to ensure civil society and community groups engage in country policy and programmatic processes related to Global Fund. This includes but not limited to: - identify CS and CG priority and needs, participate in decision making spaces, engage in Funding Request development and monitor grant implementation. Understanding that CS and CG require technical support to effectively contribute, the Platform identifies and links TA for CS.

EANNASO has identified a need to increase engagement of civil society and community groups in Western and Southern Africa which will effectively coordinate platform activities within the two regions and support sharing of information and capacity development tools, development of national GF related calendar of events and identification of opportunities for engagement, promote dialogue amongst CS and CG and continuous research and surveys around community engagement. For EANNASO to effectively support CS and CG it will work with two focal organizations: -

1. One based in a West African Anglophone country (Gambia, Ghana, Guinea Bissau, Liberia, Nigeria and Sierra Leone)
2. One based in a Southern Africa Anglophone country (Angola, Botswana, Lesotho, Malawi, Mozambique, Namibia, South Africa, Swaziland, Zambia and Zimbabwe)

The selected focal point organizations will directly report to the Technical Support Center Programs Manager based at EANNASO secretariat based in Arusha, Tanzania

The roles of the focal point organizations: -

- To support EANNASO map out, develop and maintain a CS and CG mailing list for the region;
- To continuously provide updates and information of the Anglophone regional platform activities to CS and CG in the region;
- To collect and disseminate GF related documents and tools from the region to the platform for repackaging and sharing with other regions;
- To support EANNASO in identification of CS and CG technical Assistance (TA) needs and Technical Support Providers (TSP) within the region and creation of linkages between CS and CG with technical partners.
- To develop a calendar of GF related processes within the region and identify opportunities where CS and CG can engage;
- To play a facilitative role in implementation of the platform activities

Qualifications of the focal organization

- Must be based in one of the Anglophone countries within West or Southern Africa and prove how they will extend to the Portuguese speaking countries within their region;
- The organization must have strong knowledge and engagement experience on Global Fund Related Processes in their countries and at regional level;
- Have a good track record and prove previous working experience with civil society and community groups in the region where they are based;
- Must have experience working in the field of HIV, TB, SRHR and Malaria;
- Must have experience in collation, repackaging and dissemination of information;
- Must be a registered organization;
- Being a network organization will be an added advantage.

The organizations interested in this call should submit the following documents alongside the application as annexes;

- 2016 Annual report and Audit report
- Registration certificate
- List and contacts of Board members
- Organogram and where the contact person will be positioned in the organization (please provide the job description and CV of the contact person)
- Location and address of the focal organization (city and country)

Taking into consideration the above qualifications, kindly submit an application titled “Anglophone Africa Platform Focal Point” using the structure below.

1. **Overview of the organization** (mission, vision, objectives programmatic areas and achievements) and how it will support implementation of Platform activities – limit to 2,000 words

2. Demonstrated **organization and staff experience** as defines within the TORs - limit to 2,000 words
3. **Organization organogram, job description and CV** of the already existing staff member who will be tasked to handle the platform activities – limit to 1,000 words
4. Brief description of **partnerships and collaborations** in the Region related to GF processes (CS, networks, Technical partners, CCM etc.) limit to 1,000 words
5. Descriptions of **Key issues and recommendations** facing Western and Southern Regions in the context of the GF responses to the three diseases HIV, TB and Malaria. limit to 1,000 words
6. **Geographical Region** in which your organization works in and languages – 50 words
7. **Two references** from organization within your region. Attach the reference letters as Annex
8. List of **Annexes**

Applications should be submitted to eannaso@eannaso.org and copy info@eannaso.org by 1700hrs East African time on 28th February 2018. EANNASO will get back to the selected organization by March 2018.